

Handy Home Force



Health and Safety Policy Statement

Author: Graham Stevens

Part 1: Statement of intent

This is the health and safety policy statement of Handy Home Force

Our health and safety policy is to:

- prevent accidents and cases of work-related ill health
- manage health and safety risks in our workplace
- provide clear instructions and information, and adequate training, to ensure employees are competent to do their work
- provide personal protective equipment
- consult with our employees on matters affecting their health and safety
- provide and maintain safe plant and equipment
- ensure safe handling and use of substances
- maintain safe and healthy working conditions
- implement emergency procedures, including evacuation in case of fire or other significant incident
- review and revise this policy regularly

Signed

Graham Stevens

Print name

Graham Stevens

Dated : 13th June 2020

Review date : 13th June 2021

Handy Home Force



Part 2: Responsibilities for health and safety

1 Overall and final responsibility for health and safety lies with: **Graham Stevens (Owner)**

2 Day-to-day responsibility for ensuring this policy is put into practice lies with: **Graham Stevens (Owner)**

3 To ensure health and safety standards are maintained/improved, the following people have responsibility in the following areas: All areas on and off site **Graham Stevens (Owner)**

4 All employees should:

- co-operate with supervisors and managers on health and safety matters;
- take reasonable care of their own health and safety; and
- report all health and safety concerns to an appropriate person (as detailed above).

Part 3: Arrangements for health and safety

Risk assessment

- We will complete relevant risk assessments and take action.
- We will review risk assessments when working habits or conditions change

Training

- We will give staff and subcontractors health and safety induction and provide appropriate training (including working at height, asbestos awareness and electrical safety).
- We will provide personal protective equipment.
- We will make sure suitable arrangements are in place for employees who work remotely

Consultation

- We will consult staff routinely on health and safety matters as they arise and formally when we review health and safety.

Evacuation

- We will make sure escape routes are well signed and kept clear at all times.
- Evacuation plans are tested from time to time and updated if necessary.

END OF POLICY